

# BELLEVUE PUBLIC SCHOOLS COMPREHENSIVE SCHOLARSHIP PROGRAM

This is an opportunity for each senior to submit a single application and be considered for a variety of community scholarships. Any senior who plans to continue their education after graduation should fill out and submit an application for this scholarship program.

**Neatness makes a difference!** Carefully complete this application. Print in black ink, type it up on a typewriter, or use the Microsoft Word fillable forms found on our school's web page at [www.BellevuePublicSchools.org/East](http://www.BellevuePublicSchools.org/East) where you pull down "Students", "Counseling" and then "Forms." Follow all directions and be sure to proofread your work before you turn it in so you can avoid any misspellings, cross outs, typos, or poor grammar. Best plan: do a draft of your application on paper and copy it into the web forms!

**Follow these steps for a complete application package:**

1. Read the descriptions of the community scholarships and find ones that apply to you.
2. Discuss your selections with your parents or guardians and then check them off on the attached selection sheet. Both **you and a parent must sign** the bottom of that form!
3. Next, prepare a biography or resume (visit the Career Center for help with the resume) and give it to a teacher with your Request for Recommendation form (see the bottom of this page). If you already have a bio, you can use that to request a letter. However, you will still need a copy of your resume to attach to your application, so get that done as well.
4. Now, complete the application. Take some time and write meaningful responses to each question. Remember, the people choosing scholarship winners don't know you and will judge you against other applicants solely based on what you write. Use only the form provided or the computer generated equivalent available on our website. **Do not** retype all of the questions and type in answers in your own format. You and your parent or guardian must also sign the application to validate its contents and permit us to release your package to sponsors.
5. Finally, **turn in your selection sheet, application form, and resume** to the counseling office. We will get your letter of recommendation directly from the teacher, but you can ask them if they turned it in for you. **Your absolute deadline is 4 pm, February 17, 2012.**

---

## REQUEST FOR RECOMMENDATION

**Note:** Give this to your favorite teacher **at least two week before the deadline.**

To: \_\_\_\_\_ Student's Name: \_\_\_\_\_

Please write a letter of recommendation for me to submit with my **Bellevue Public Schools Comprehensive Scholarship Program** application. See the attached biography or resume for background information.

This recommendation should be returned to either Mr. Sheridan or my counselor:

Mrs. Powell (A - G)       Mr. Chudomelka (H - O)       Mr. Juarez (P - Z)

Because of the specific scholarships I plan to select on the community scholarship list, please emphasize the following accomplishments, activities, qualities, or characteristics:

\_\_\_\_\_  
\_\_\_\_\_

This recommendation needs to be finished by **February 17, 2012.**